

Zoning By-law Amendment Process City of Miramichi

Amendments to the Zoning By-law (Re-zoning)

- Step 1:** Informal discussions with Planning Commission Staff to determine applicable by-laws and regulations affecting the proposed project or proposal.
- Step 2:** Receipt of completed application and supporting information by City Clerk or Planning Commission Staff.
- Step 3:** Application is reviewed by Planning Staff for completeness and when all supporting information is in order, to City Clerk provides authority to proceed and requests the written “Views of the Planning Commission (Section 66 (1) of the Community Planning Act). The application is circulated to involved agencies for comment.
- Step 4:** Council receives the “Views of the Planning Commission”, if Council is satisfied, Council motion to direct preparation of draft by-law amendment and establish a Public Hearing, date and location. (Section 68 (1) of the Act requires that notice in a weekly paper be published not less than twenty-one and not more than thirty days before the day of the Hearing and the second notice not less than four days and not more than eleven.).
- Step 5:** Council host Public Hearing, to hear and consider written objections and if satisfied with the proposal may proceed with the readings and approval of the by-law amendment.

NOTE: If a Municipal Plan Amendment is necessary, then the Municipal Plan Amendment must be passed prior to the passing of any Zoning By-law Amendment. Refer to Municipal Plan Amendment Process.